

**Date: Monday, February 5, 2018 • 5:30 PM**  
**Where: Conference Room, City Hall**

**#TeamMAC Present:**

Dan Berube	
Ed Doyle	Katie Berube

<b>Call to order etc.</b>	<ul style="list-style-type: none"> <li>• Prior minutes to be updated to reflect approval of flag funding</li> </ul>
<b>Additional Arts Commissioners</b>	<ul style="list-style-type: none"> <li>• Presently we need to fill one arts commissioner and two alternates</li> <li>• Candidates so far are Keith Trahan, Alexandra Bye, and Anthony M. Williams. Resume and/or bio from Alexandra and Anthony. Dan to submit resumes to Mayor's Office/City Clerk for nomination/confirmation process with BMA.</li> <li>• No update at this time from Mayor Craig's Office on interested submitters - Dan to extract that info for MAC to be efficient in making decisions on new commissioners</li> <li>• The MAC will maintain a file of submissions who are not able to join the commission due to not living in Manchester - for us to use when we decide to make a proposal to change the charter in the future.</li> <li>• The MAC is preparing a proposal to grow the MAC, and update the ordinance, and will present this to the Mayor. Targeting mid-March for this.</li> <li>• Dan will schedule a meeting with the Mayor and the commission to share ideas and path to grow Arts in Manchester - once we have our proposal completed.</li> </ul>
<b>Art on the Wall (AOTW) @ City Hall Gallery</b>	<ul style="list-style-type: none"> <li>• Schedule day for hanging Bill Wagner City Hall Artwork stored in Archives - Wednesday, 2/7 at 9:00AM</li> <li>• Will ask if City Year exhibit can be installed in East Wing for month of March</li> <li>• April/May is Tarja Cockell</li> <li>• June is open at present time</li> <li>• Continue process for developing pipeline of artists needed so we can have a pool of artist to reach out to.</li> </ul>
<b>NAP 2018 City Employee Art Exhibit</b>	<ul style="list-style-type: none"> <li>• Presently confirming dates with Robin McGinley</li> <li>• Need to confirm City Hall contact for NAP program</li> <li>• Need to contact Matt Normand if any renovation in the west wing in 2018.</li> <li>• In March MAC will actively begin working on NAP 2018.</li> </ul>

<b>McIninch Gallery Update</b>	<ul style="list-style-type: none"> <li>• Gallery expected to be open (emptied) in March after City Finance Office moves out. No additional updates at this time. Dan to update soon.</li> <li>• Our goal is for MAC to manage the gallery once it is available. This will need to be proposed to and approved at the April BMA meeting.</li> <li>• Dan in contact with Tim Soucy and new City Solicitor.</li> </ul>
<b>Booked 4 Summer 2018 Project</b>	<ul style="list-style-type: none"> <li>• Reviewed email update with copy of minutes from most recent meeting. The purpose of the meeting is to begin planning and coordinating district/citywide summer reading and learning initiatives for summer 2018.</li> <li>• Book chosen is "Exit West" by Mohsin Hamid.</li> <li>• Meeting minutes attached.</li> </ul>
<b>Potential Mural Project - Katie Ferraro</b>	<ul style="list-style-type: none"> <li>• Canal Street Location, no updates at present</li> <li>• Katie Ferraro could be potential Arts Commissioner.</li> </ul>
<b>Ralph Baer Bench Project Update</b>	<ul style="list-style-type: none"> <li>• Proposal attached</li> <li>• Met with Mark Baer, John Clayton, Kate Aiken. Now proceeding with LA 3D artist Company which will be a more affordable overall budget for sculpture</li> <li>• Reviewed proposal once again and MAC approved. MAC will request that \$5,000 be allocated from the Manchester Arts Fund towards the project. Must submit request to City Clerk by noon on February 12th to be included on agenda for February 20th Committee of Accounts meeting for approval process.</li> <li>• Goal is to have sculpture completed and on display by July/August 2018</li> <li>• Dan will communicate with City Clerk and/or City Solicitor regarding MAC's approval to move forward.</li> </ul>
<b>Action Items</b> <ul style="list-style-type: none"> <li>• Each Commissioner should prepare a short bio and picture</li> </ul>	<ul style="list-style-type: none"> <li>• Katie and Ed to provide headshot and bio for website before next meeting. Will follow up with Danny for hers.</li> </ul>
<b>Next Meeting</b>	Monday, March 12th unless scheduling conflict arises.
<b>Meeting adjourn</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 6:40 pm.</li> </ul>

## KEITH L. TRAHAN

123 Alsace Street – Manchester, NH 03102 – Telephone 603-860-0515 – Email: kt2art@yahoo.com

A highly motivated individual with excellent team and interpersonal skills with the ability to adapt and learn quickly. Strong attention to detail in all planning, service delivery, and administrative tasks. Team oriented contributor with outgoing personality and positive attitude. I am looking for a professional work environment where I can grow and use the skills I have learned.

### COMPUTER SKILLS

Microsoft Excel  
Microsoft Word  
Adobe InDesign  
Adobe Illustrator  
Adobe Photoshop  
Quickbooks

### WORK HISTORY

June 1996 – May 2000 – Seacoast Health Center, Inc.

Employed as maintenance, housekeeping and dietary aid

June 2000 – July 2006 – Partridge House, LLC

Employed as Patient Transportation, Executive Assistant and Receptionist

January 2007 – current – Haven Health Care @ Seacoast

Employed as Executive Assistant, Inventory Specialist and Receptionist

### REFERENCES

Kris Beasley: 43 Lang's Lane, Newmarket, NH 03857 (603) 926-4551

Renee Fisher: 14 Crank Road, Hampton, NH 03844 (603) 502-6749

Debbie Sice: 77 Lafayette Road, Hampton, NH 03842 (603) 929-3032

Norman Roy: 26 Coriander Way, Goffstown, NH 03045 (603) 361-8577

### EDUCATION

Manchester West High School – Graduated

Chester College – Second year student in the Arts Program

Courses included: Graphic Design1, Graphic Design 2, Art History, Images and Ideas, Foundations of Art, Color and Design, Drawing 1, English 101, and Digital Imaging.

**From:** VanZanten, Denise DVANZANT@manchesternh.gov 

**Subject:** One Book One City Minutes

**Date:** February 5, 2018 at 8:49 AM

**To:** Timothy Horvath TimothyHorvath@nhia.edu, Jen Robertson JenRobertson@nhia.edu, Kent Devereaux KentDevereaux@nhia.edu, liz@hitchco.xyz, St Martin,Sarah sstmartin@manchesternh.gov, Isleb,Karyn KIsleb@manchesternh.gov, dan@jupiterhallnh.com, sdevincent@mansd.org, Superintendent of Schools superintendent@mansd.org

**Cc:** Mahoney,Ryan RMahoney@manchesternh.gov, Craig,Joyce jcraig@manchesternh.gov

DV

Hi all,

Attached are the minutes from last Friday's meeting ... please let me know if we missed anything or have something incorrect. I do not have Liz Cipriano's e-mail so I copied Liz H instead. Also I don't have the e-mail for Sarah who also joined us from NHIA.

If there are any others that I have missed feel free to forward but also give me the contact info as I'm going to set up a list for us all to use going forward.

Thanks for a great first meeting. I'll ask for updates in early March via e-mail just to keep us all moving along and then we'll pick a date to meet later on that month.

Have a great week!

Denise

**Denise M. van Zanten**

Library Director

Manchester City Library

405 Pine Street

Manchester, NH 03104

603-624-6550 X3329

[dvanzant@manchesternh.gov](mailto:dvanzant@manchesternh.gov)

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OneBook  
minute...8.docx

**One Book, One City Minutes**  
**February 2, 2018 10 am**  
**Manchester City Library- Hunt Room**

- I. Organizations on board/Roles (Attendees):
  - a. Library- (Denise, Sarah, Karyn)
  - b. NHIA- (Kent, Tim, Sarah)
  - c. School District -Library and MSD already working on Summer Reading Program
  - d. Manchester Arts Commission- (Dan)
  - e. Jupiter Hall- (Dan)
  - f. International Institute -Library contacted for a meeting
  - g. Businesses- Bookery, B&N? (Liz C.)
  - h. Others we should involve such as Palace, Currier?
- II. Timing of Citywide efforts
  - a. Announcement in April
    - i. Library will announce in newsletter and other social media
    - ii. NHIA will announce through their venues
    - iii. Bookery is hoping to be open in April and will have a display
    - iv. Work with City Hall for Mayor Craig to make announcement
  - b. Author coming in September or October
    - i. Riverfront Publisher said we are at top of the list for him to come to Manchester during the week he is in the US.
    - ii. "Welcome Manchester" in September can we coordinated for timing of event?
  - c. Promote/market so the city does read
    - i. Obtain images from publisher to use in marketing material
    - ii. Logo for us all to use to promote an annual One Book related programs- NHIA working on
    - iii. Create a hashtag for social media- NHIA
    - iv. Create decals to put on doors of participating organizations
  - d. Summer Reading Program theme is "Libraries Rock"
    - i. Library focusing on a music theme for our program, we are also working with school district to support the passport program again this summer
    - ii. Music programs based on different cultures to tie into the Read. For example Library has a Japanese drum group coming to kick off our Family Fare program in July
- III. Copies of the book

- a. Access to book –
  - i. Publisher has told Tim the release date for the paperback is March 8, 2018
  - ii. Publisher will sell directly and offer a 50% discount on 500 books, equals \$8.00 per book, \$4000.00 total if we do 500.
    - 1. Will look at business sponsors to cover this cost (NHIA)
    - 2. Library can process books to borrow or give out, with sponsor bookplate
- b. Digital formats are available, cannot limit to particular group if we order more
- c. Physical and digital copies can be loaned via the library
- d. Encourage the purchasing of the book from B&N, Bookery etc.
- e. Library can put in “little libraries” in 3 locations that we hope to have up by late Spring. Working with Parks and Recs on this project.
- f. Copies in translation - what languages?

#### IV. Programming Ideas (Lead Organization)

- a. Opening event- kickoff- ideally the first week of the “Read” (NHIA and Library) April?
- b. Panel Discussions (Library and International Institute- mtg being planned for later on this month)
  - i. Refugees sharing their stories
  - ii. Services available in our community
- c. Art/Music (MAC)
  - i. Works by refugees to exhibit
  - ii. Are there any traveling exhibits we could bring to Manchester?
  - iii. Hosting musical performance based on worldwide cultures
- d. Book discussions (Library, Bookery, and NHIA)
  - i. Locations and facilitators
    - 1. NHIA
    - 2. Library
    - 3. Bookery
    - 4. Community book discussion groups- Bookery would offer discounts for them to purchase a copy of the book
    - 5. Other spots?
  - ii. Format- open discussion, set questions
    - 1. NHIA’s Creative Writing program has students that will organize discussion questions and can lead sessions.
    - 2. Library has staff member (Rose DeNucci) who can also host a discussion session
  - iii. Timing- May through author event.
- e. Children’s programs around diversity- (Library, School District)
  - i. Include something for Libray’s Storytimes at Currier

- ii. Include something for Library's Storytimes at Mall of NH
  - iii. Discuss new ideas with school district.
- f. Encourage companies to use with employees as team building or encourage diversity. (NHIA and perhaps Chamber of Commerce?)
- g. Author visit (NHIA)
  - i. Possible locations for author gala
    - 1. NHIA
    - 2. Library (175 seats)
    - 3. Palace Theatre
  - ii. Format- discussion, with questions?
  - iii. Book signing- need a book seller on hand for copies to be purchased (Bookery?)

#### V. Budget

- a. Funding sources (NHIA has some leads)
  - i. Sponsors
  - ii. Grants
  - iii. Donations
- b. Purchasing the book so it is available (See copy section above)
- c. Programming costs
  - i. Author- honorarium, travel, hotel, meals (NHIA)
  - ii. Honorariums for other speakers (Each group should cover their own)
  - iii. We are not charging for any programs
- d. Advertising/Marketing costs (Logo to be created see above section)
  - i. Social Media
  - ii. Library calendar
  - iii. Organizations current communications

#### VI. Action Items

- a. NHIA
  - i. Work on author dates, cost, and location (look into Palace); obtain promotional images from publisher
  - ii. Create logo, hashtag, decals and distribute.
  - iii. Work on a business sponsor for book purchases
  - iv. Have Creative Writing team work on book discussion questions and format
- b. Library
  - i. Process and distribute books
  - ii. Staff member to conduct book group with NHIA students and Bookery
  - iii. Contact International Institute for programming
  - iv. Work with School District for Summer Reading program and tie in where we can.
  - v. Musical programs to be hosted, possible exhibit with MAC.

c. Arts Commission

- i. Work on other exhibits during these months
- ii. Welcoming Manchester date of events in fall
- iii. Look at musical performances

VII. Next meeting date

- a. Late March to go over everything before launch. Library will send out invite.

VIII. Adjournment



*A commemorative community project for*

# Rolph Boer

1922 | 2014

Project Proposal





May 26, 2017

# The Baer Bench

## The Concept

A small brick square nestled on the river walk featuring a bench and the likeness of Ralph Baer sitting with his signature brown box.



## Project Goals

To preserve and celebrate the memory of Ralph Baer, the "Father of the Video Game".

To foster a community of tech-oriented innovators and inspire youth.

To drive community traffic to the Millyard river walk and Millyard Museum.

## Aspects

- brick plaza with plaque and bench
- bench to include a bronze statue of Ralph Baer holding his signature brown box
- directions to full exhibit at the Millyard Museum

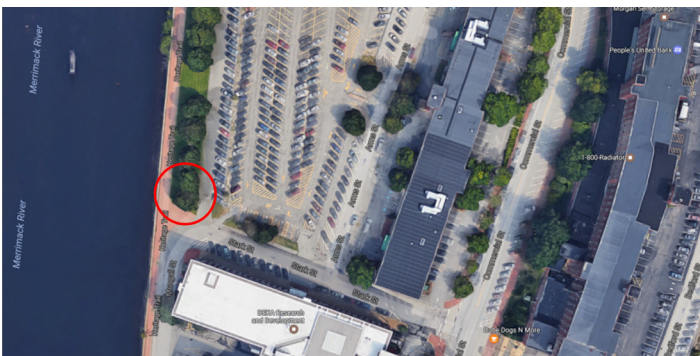
## Location

The edge of Arms Park on the end of Stark St facing the water and in front of the Millyard.

## Execution

Son, Mark Baer is working with the Manchester Historical Association and the Manchester Arts Commission to execute the project.

The group is currently raising funding to support the venture.



# Details for Sculpture of Ralph Baer at Arms Park

Kate Aiken - kate@hitchco.xyz - 603-703-5741

## **Pose of figure**

The idea is have Ralph in a pose that includes a replica of the Brown Box (now displayed at the American History Museum of the Smithsonian in Washington, DC). The Brown Box and Ralph should be placed in a position where folks can sit next to him. Ralph sitting with the Brown Box on his lap.

I've attached a copy of Ralph with his inventions.

## **Age/Attire**

Upper middle age approximately. One thing you'll notice if you look thru photos online and elsewhere is that he stayed pretty much the same for a long time. Obviously, we want him to look good without stylizing him or touching his look up right past reality. I've attached a copy of the 1979 movie of him and his tech Bill Harrison playing on the Brown Box. That'll at least give you an idea of his look in his 50s. Plus it's a very cool movie and essentially ground zero for the modern video game industry. The second movie is him as he aged but shows more of his figure and clothing. Ralph's attire should probably be something consistent with what he wore as an engineer: white shirt, tie, perhaps sweater, glasses, regular shoes.

## **Bench**

Another artist, Vivian Beer is designing a bench. She will have a full design to us by the end of the month but the height where he would sit is 18" above grade.

## **Brown Box**

Attached you'll find a photo of the original Brown Box.

## **Budget**

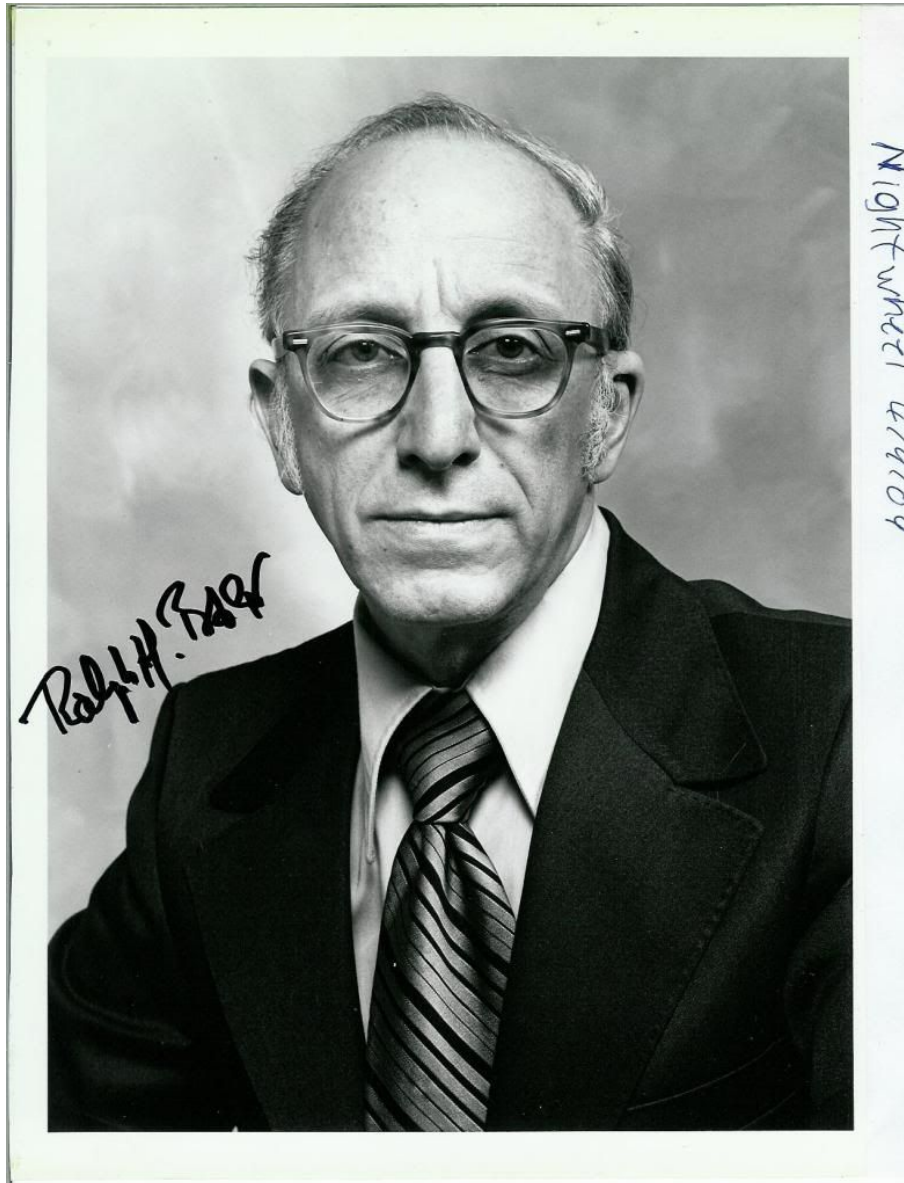
This is a privately funded public project. The community will be fundraising to see this project through.

**Videos:**

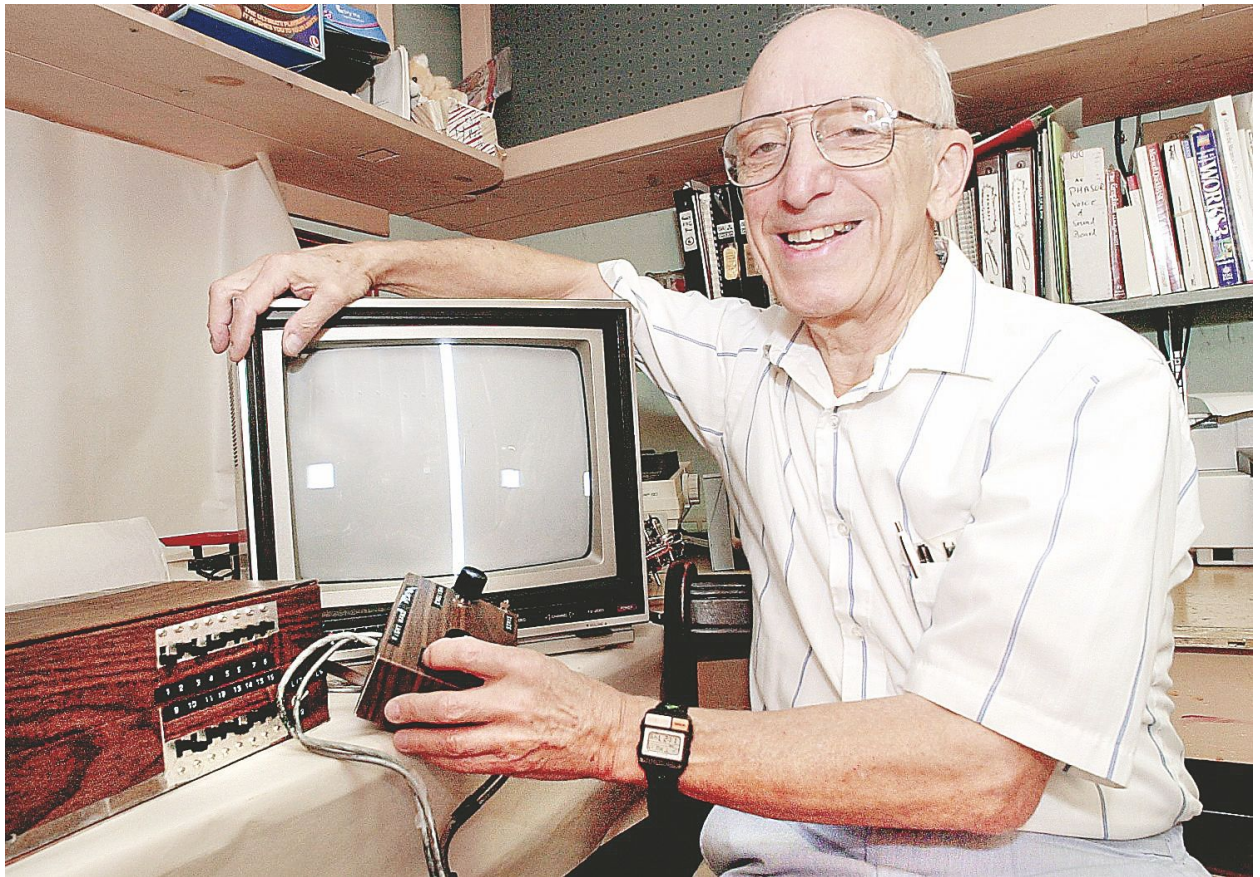
[PBS of Ralph's in home interview](#)

[Ralph playing pong](#)

**Photos:**









Staff photo by Don Hirsai

Former Sanders Associates engineer Ralph Baer holds Simon, a popular game he created in the 1970s. At his feet is Odyssey, the first home video game sold commercially.





BROWN BOX SWITCH POSITIONS  
NOTE: All switches are normally DOWN  
selected switches UP for a given game:  
Ping Pong.....1  
Handball.....1, 4, 9  
Volley Ball.....1, 4, 12  
Hockey (w/overlay).....2, 3  
Chess Game.....2, 3, 4, 10  
Pin Krimps.....1, 3, 4, 7, 10  
Target Shooting.....1, 3, 10, 11

### Baer Bench Manchester, NH

Item	Description	Cost
3D File of Bench	CAD File of casting	\$2,500.00
	Bronze casting of	
Casting	Ralph Baer	\$25,000.00
Bench	Bench	\$1,100.00
Brick Work		\$11,800.00
Future Maintenance		\$2,000.00
	<b>5</b>	<b>\$42,400.00</b>

<b>Total Needed</b>	<b>\$42,400.00</b>
From Kickstarter	\$10,000.00
From Backers	#REF!
Total Committed	#REF!
<b>Funds Remaining</b>	<b>#REF!</b>